

BEST PRACTICES

If your office has accrued a Flex Funds balance, then you are able to help even more children! Use these guidelines as you plan your Flex Fund spending for the year.

FEBRUARY

At your ALC Culture Committee meeting, let everyone know how much funds your market center has to help children this year.

MARCH

- Attend Culture Committee meeting to brainstorm ideas on which charities to help
- At two business meetings, hand out voting sheet for your agents. See sample in your Ambassador book
- Post on your market center's private
 Facebook group how much you have in Flex
 Funds, and give them a way to contact you (or someone) to cast their vote(s) on which charities to help
- Send email to your agents with information on how to cast their vote on which charities to help

APRIL

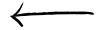
Attend Culture Committee meeting and get any other votes from attendees that you do not have yet

Compile all votes and make final selections

MAY

Communicate all charity selections and dollar amounts to Marci and PPG.

PRO TIPS!



- You may use your Flex Funds to add to any of the existing Kares 4 Kids events, such as We Kare Bears, Book Bags 4 Kids, Books 4 Kids, Shopping 4 Kids, or Kards 4 Kids.
- You may also use Flex Funds for your Red Day events, as long as the Flex Funds will go toward helping children in need.
- Flex Funds may also be used to create your own event to support a charity that helps children.
 Funds must directly support children in order to qualify.
- You may choose to donate Flex Funds directly to the charity of your choice. Please review the
- Flex Funds Reimbursement Guidelines found in your Ambassador book for details.



